



# 2018 ANNUAL SUMMARY REPORT

Transforming lives of Vulnerable Communities  
for Sustainable Development



## WORD FROM OUR BOARD CHAIRPERSON

Over the years, UCAA has implemented crucial programmes and projects and all have been successful. Since 1992, UCAA has registered a greater impact to a big number of vulnerable women, children, youth, men and households within the communities we work with all over Uganda and this has contributed to the development of the country through improved livelihoods.



UCAA is well known for its rich Self – Reliant Participatory Development (SRPD) methodology that never fades. The methodology has transformed lives of thousands of disadvantage people who had lost hope to successful citizens of the country. UCAA has trained over 4,000 Change Agents all Uganda and these have put into use the knowledge and skills of the methodology to also support their communities.

Activities implemented intend to stimulate economic, social and political development. Poor rural women and men are mobilised to work together in self-Help Development Groups and with time their social economic status has really improved. Most of the Change Agents were consciously awakened and liberated and have participated in the political leadership, where some have stood for Member of Parliament and won and are advocating for their people, while others have taken up other different political positions and are trusted in their communities.

The year 2018 is as well added as a successful one. UCAA was able to implement the activities and were all completed as per the work plan and fit within the Strategic plan. The SRPD methodology has been included in all the different projects that have been implemented by UCAA and is always evaluated and still relevant in that it has caused positive impact and attitude change.

UCAA continued to maintain its asset base and has utilised its assets in a frugal manner. These assets include both visible and invisible assets including full-time paid professional staff, Volunteer Change Agents and Development workers, buildings and land, vehicles, financial resources, training and office equipment. The institution is formally registered by the National NGO's Board in 1993 and incorporated by the registrar of companies as a non-profit limited liability company under the company's act.

I thank all our donors for the support they have provided, the government of Uganda for the cooperation and the team work from all the stakeholders that has enabled us to reach to the achievements for the period and request them to keep it up.

UCAA shall continue to perform towards meeting its vision – An empowered and self – reliant society living in harmony with dignity, with support from all stakeholders.

*Rose Obigah,*  
**Chairperson UCAA Board of Directors.**

## INTRODUCTION

The year 2018 was the second year of the UCAA three- year strategic plan for 2017-2019. This report, therefore, covers the period from January to December 2018.

It is worth noting that the 55 UCAA District Change Agent Associations (DCAAs) and the 230 UCAA branches countrywide are autonomous. These DCAAs and branches carried out their own activities that are not included in the UCAA national plans and budgets and are, therefore, not included in this report. Each of the DCAAs have prepared their own District Annual financial and Narrative Reports and were discussed and approved during their respective District Assemblies.

This report covers various activities conducted by UCAA in 2018 under capacity building, research, advocacy, networking and management in accordance with the approved work plans embedded in the priorities laid down in the current UCAA country strategy.

Details of the current UCAA projects which included; Women in Development targeting refugee host communities in West Nile region, Karamoja Children at Risk (CaR) implemented in Karamoja, Kampala and Wakisso districts, Acting Against Disasters Risks - European Union Aid volunteers program conducted in different regions of Uganda, Conflict Transformation (Intracultural and Intercultural ) dialogues in Lango sub region),- Improving Livelihoods of the Women and Children through Self-help group approach program in Acholi sub region and Economic Empowerment and self-reliance for women in Northern Uganda are in this report.

This report was approved by the UCAA Board of Directors during their meeting held in March 2019. The summarised version of the report will be presented to the UCAA National Delegates Assembly scheduled for 25th May 2019 for final approval.

Copies of this report will be circulated to all UCAA DCAAs, UCAA Funding Partners, relevant government departments, in particular the District Administrations, members of parliament, and selected stakeholders with whom UCAA is networking with internationally and nationally. It will also be published on the UCAA website: [www.ucaa.or.ug](http://www.ucaa.or.ug)

## UCAA PROGRAM OVERVIEW

### Background

UCAA was formally registered by the National NGO's Board in 1993 and is also incorporated by the registrar of companies as a non – profit limited Liability Company under the companies Act. Currently, it has over 4,000 members organised in 230 branches in districts throughout Uganda.

### Change Agent self-reliant participatory development training Programme:

UCAA developed and applied the Concept of Change Agent self-reliant participatory development methodology (SRPD) as a tool for developing critical awareness of rural men and women social reality to ensure that self-reliant participatory development processes at community level is enhanced. The methodology has been widely and extensively used to implement its activities in the rural communities through capacity building, lobby and advocacy in all regions of Uganda.

The Projects Implementation was tagged to addressing the five main objectives of the UCAA Strategy 2016-2019 as follows:

**Objective 1:** To contribute towards livelihood enhancement through participation and promotion of viable livelihood activities for self-reliance and sustainable development of the most vulnerable communities.

The following were activities conducted during the year towards the Objective;

### Entrepreneurship and Enterprise Selection

UCAA organized eleven entrepreneurship and Enterprise selection trainings in Arua/Yumbe districts of West Nile, and Napak district of Karamoja. A total of 321 women and 22 men Participated in these trainings. Of these thirty were in Napak district while the 313 were from Arua and Yumbe districts. These trainings contributed an increase in the Number of enterprises the UCAA beneficiary groups had by 50%.



Nakwakwa community, Lorengecora sub county children caregivers monitoring their vegetable gardens

### Improved Agricultural Practices

In addition, UCAA trained the Participants into Improved Agricultural Practices focusing on Back yard/Kitchen gardening. Thirty Participants were in Napak district while 60 women were in Yumbe district. The activity contributed to improving nutrition amongst beneficiary households. The specific Sub counties targeted in this case were Kei sub county of Yumbe district and Apeitolim in Napak district. Reports received from the beneficiaries indicate that most of them embraced the idea and are using acquired skills to generate much of the nutritional supplements for themselves in form of vegetables. Their Children are happy and are going to school.

### Women are able to provide necessities to children after being empowered

Elizabeth Betty has a testimony for an improved quality of life since she received support from Children at Risk project.

Elizabeth Betty is 23-year-old. She is a mother of two children staying in Lokopo trading centre. She has attended a number of capacity building trainings organized by UCAA. The trainings include; VCAT, VSLA,



Elizabeth Betty, in her retail shop located in Lokopo trading centre

entrepreneurship skills, enterprise selections and music dance and drama. She is involved in several sensitizations using drama and music to disseminate the information to the community. She is also a secretary of Lokopo lucky saving group. UCAA supported her with a start-up kit for a retail shop. The shop is doing well and she earns a living. She has been able to support and provide for her family especially children have been able to go to school and they get enough food. She is also an example to other women in her community and has also inspired other women.

### 16 days of GBV Activism

UCAA contributes to minimising Gender Based Violence cases. We mobilized two drama groups, Lolira saving group and Lokopo Lucky savings group in Lokopo Sub County. They participated during the 16 days of gender-based violence, following the theme: - “End Gender Based Violence in the World of Work”, they were 51 participants (44 Female and 7 Male). The groups presented songs and role plays about gender violence mitigation approaches plus other songs about taking a child to school, this was conducted in Matany Sub County, Napak district.

UCAA has handled a number of GBV cases in Napak district and success of peace reconciliation in 2018 was registered in 12 (twelve) families where wives had divorced but have now gone back to their families and settled.



Group members presenting role plays and songs to the community for GBV activism towards the issue of ending Gender Based Violence in Karamoja



The photos above show UCAA GBV officer during counseling sessions to harmonise peace and reconciliation in families. In the above photo, beside is the Matany Sub County Chief as they visited the case of a husband whose wife had left, but later returned after several counselling sessions, the photo is below.



The above photos show the UCAA – GBV Officer handling several cases as she provided counselling and psychosocial support, Napak District

## 2. UCAA has supported older reintergrated children (14-17 years) and some caretakers with IGA/ apprenticeship

UCAA mobilized children between of 14 – 17 years old plus the caretakers and supported them with start-up kits. This depended on their enterprise selections. 24 members (21 Female and 3 Male) from the loko-po, Matany, Lorengecora and Iriiri sub counties benefited. The enterprises included; retail shop, sorghum, cassava flour, maize for cereal banking, craft work, baking and making mandazi, which was successfully distributed with the presence of the local leaders of Napak District.

### Village Savings and Loans Association (VSLA) – Women in Development Project.



A total of 60 women from the 20 Women groups in Yumbe and Arua were trained in VSLA methodologies for the purpose of promoting VSLA amongst the beneficiary groups. The beneficiary groups in Yumbe and Arua were further strengthened by VSLA skills to the extent that they all had streamlined records in form of their accounts Ledgers, Minutes and Improved Savings. UCAA Provided 20 saving boxes, 600 passbooks, VSLA Kits (writing materials, rulers, record books and stationery) to 600 beneficiary women in Yumbe and Arua districts.

### EMPOWERED WOMEN IN YUMBE & ARUA OPERATE INCOME GENERATING ACTIVITIES AFTER GAINING SKILLS AND KNOWLEDGE IN ENTREPRENEURSHIP SKILLS TRAINING CONDUCTED BY UCAA

Under the Women in Development Project implemented in Yumbe and Arua, in 2018, UCAA trained 300 (three hundred) women from 10 groups in Entrepreneurship and Enterprise selection skills with the aim of empowering them to be able to select, initiate and manage viable income generating activities. Among this number, 273 (Two hundred seventy three) of them are already practicing the skills and are operating their own income generating activities (IGAs) across the 5 sub counties of Odravu, Ariwa, Romogi, Kei in Yumbe District and Odupi Sub County in Arua District.

The IGAs range from food & Tea vending, sale of beans, fish, vegetables like tomatoes, onions, dodo, cooking oil, maize & cassava flour, wood fuel, simsim, groundnuts, sugar, salt, brooms among other house hold goods.

Some of the women testify that before the training, they were not running any IGAs; however, they are thankful that within a short time (three months) after the training, they have been able to start up viable businesses. The women have been able to obtain loans from their VSLA groups to either start new ventures or increase the capital base for their already existing ventures.

These income generating activities, have been able to create income and this has enabled the women to increase their savings in their VSLA groups hence women are able to meet their obligation of weekly savings as per one of the VSLA principles. In addition, the women have been able to meet some of the household needs including paying school fees and buying scholastic materials for their children, meeting medical bills and buying food for the household members.

*'Worries have reduced and we have hope that this will help us to plan as we look forward to having a bright future for our households'. One of the women said.*

UCAA Promoted the SHGA in Agago district: In the approach, Women are supported book writing and record Keeping, Business skills training, and above all are monitored to ensure that results objectives are



The above photo shows Candiru Ramula a member of Ickiti Women's Group in Agua village, Locombo Parish, Romogisub county in Yumbe District at her well stocked shop.

achieved. During 2018, a total of 31 groups were formed, and mobilized. These Groups comprise of 655 Women with 2,321 children. Groups are saving and will soon amalgamate to form a Cluster.

The Impact of the Skills passed was a contribution towards their income through increased savings as follows:

Within a period of six months, Records of December on the SHGA in Adilang Sub county indicated that the groups had created UGX 3,409,800= as own savings, Capital of UGX 4,088,200 and amount Loaned was UGX 4,387,300= . Savings have enabled them create more small scale enterprises leading to improvement in their livelihoods. The Livelihood of 655 Women involved in the SHGA is improving and they have become happy than before.

Performance of 20 VSLA groups in Yumbe & Arua districts in only 5 months of their saving accumulated to UGX 36,478,300 Cash Saving, UGX 5,559,700= in Welfare fund and the Loans given out were UGX38,980,000 While Oyam and Gulu districts had a total Group savings of UGX 260, 041,800= in December 2018.

The Beneficiaries Used the funds gained to acquire more assets such as Land, Housing, Animals and also meetings Basing Needs such as Education, Medical care and food. In this way, the spirit of Self –reliance was propagated an applied by the beneficiaries as they continued to rely on them-selves for most of their needs. Life among beneficiaries has greatly improved in terms of empowerment Social, Economic and Political.



Executive director UCAA observing a moment of prayer at the opening of CAN TEK self-help group meeting in Kapele East village, Adilang sub county Agago District.

**Objective 2.** To contribute to early childhood development and girl-child protection through a practical change agent training for economic empowerment and self-reliance.

- UCAA facilitated the process of making link boxes and was able to make 20 letter link boxes. The boxes were put up in different schools within the scope of CaR project in Napak district.
- UCAA Conducted Community sensitization meetings with local leaders on issues affecting children in Karamoja. The sensitizations were conducted in three sub counties of Napak district that is Iriiri, Lorengecora and Matany. This was attended by a total of 73 participants (52 Male and 21 Female) who included Religious, Cultural Leaders, Local Leaders and Community Members.
- LC 1 Chair persons of 52 Villages in Napak district were trained in Data registration. The purpose was for them to take record of their people so that they could be able to detect those escaping to the streets.
- The Village Change Agent Training was conducted and stimulated attitude change of 103 caregiv-



ers (25 Male and 78 Female) in the first and second quarter of 2018, through conducting the Village Change Agent Training, in self-reliance participatory development approach, beneficiaries have demonstrated that their minds have positively changed by embracing development ideas as it is shown by them participating fully in development programmes.

- UCAA was involved during the preparations for the celebrations of international Day of African Child at Napak district. 50 Girls were supported by UCAA to participate in the Event with a theme “Leave no Child behind for Uganda’s development”. This was to empower the girl child in understanding issues around her and being exposed to situations taking place in their environment.
- UCAA organized a capacity building workshops for equipping the CaR Partners with necessary skills and knowledge on how to implement and handle cases related to gender based violence that is common in the Karamoja communities. Staff of Dwelling Places, Katwe youth Development Association, Katakwi Children’s Voice, and C&D, including UCAA participated. Since then, Domestic Cases are being handled well by staff in collaboration with Child and Family Protection Unit of Police in Napak district.
- During the year 2018 alone, Eight VLSA Formed groups in Napak district accumulated a total of UGX 34,856,500= as own savings which provided a means of economic survival to them. These Self- help groups comprises of 136 (33 Males, 103 females) of these 26 are children below 18 years but above 14 years.



**A woman of Arimarite savings group in Arimarite Village, Guyaguya Sub County in Usuk sub county, Katakwi District has acquired cattle from her savings**

In Napak district all the supported house-holds have remained stable, taken their children to School and none of them has a feeling of going to find a living on the streets. Homes which embraced Kitchen gardening have no nutritional challenges. Those taken to school include the 88 children rescued from Kampala Streets.

**Objective 3.** To enhance the capacity of vulnerable communities to participate and influence decision making processes which affect their lives through change agent empowerment process for efficient and effective delivery of services.

Under this objective, the following was planned and done

### **Group Leadership training**

Leadership training was conducted for 113 Women Leaders in Yumbe and Arua districts. The Purpose was to enable Leadership skills they would use in their Leadership role. This enabled them to come up with their own group constitutions, realise importance of Leadership rotation, consultation and Management of Group Meetings.



**UCAA staff and the EU volunteers' senior mentor, Slot Douwe as he paid a visit to Stakeholder Meetings**

A number of activities were arranged for our stakeholders in order to realise their meaningful participation in project activities. These stakeholders were Local, National and international.

Initiation Meetings were arranged in Yumbe and Arua districts for Sub County and district Officials. A total of 166(46 females and 120 males) attended the Project Initiation meetings. This ensured stakeholder support towards project implementation since this was one of the Women in Development project of West Nile.

Other Meetings were conducted for stakeholder on gender issues both at Sub county and Village Levels. These meetings which were inform of Sensitizations brought a realization and justification on why both Men and Women must work together if they are to achieve household development. Cultural restrictions that bar Women from participating in Public spheres were also demystified.

**Sub county Level Council Meetings**

Every Sub county has a council of elected Political Leaders, their role is to pass by Laws and give Political direction to the Sub county development. It became important therefore, that these important Leaders are brought in the know of project interventions that were being carried out in their Sub counties. Five Sub County Council Meetings were arranged in the five target sub counties of Kei, Romogi, Odravo, Ariwa in Yumbe district and Odupi in Arua district. A total of 127(117 males and 10 females) attended council meetings. All Councils, welcomed UCAA Interventions.

**Functional Adult Literacy (FAL)**

One other key issue affecting our beneficiary is Illiteracy, UCAA takes it upon itself to assist its beneficiaries to know how to read and write. This is done through FAL Classes. During the year 2018, FAL Classes were arranged for 360 Women in Yumbe District. They are now able to read and write their names, and Can take a record of own Finances, they are happy and are appreciating UCAA for proving to them the reading and writing skills

These trainings were conducted within the groups by the identified FAL instructors.



The above photo shows one of the women of FAL classes under instruction in, Romogi Sub County, Yumbe District.

**Objective 4.** To contribute to youth employment policy environment through evidence based research, documentation and advocacy to enhance sustainable economic development and improvement of quality of life of vulnerable communities.

### Apprenticeship Skills

UCAA trained 25 youth in Napak district in Apprenticeship skills. They were later supported with Materials for Saloon, Restaurant etc . Materials were given according to ones' wish. Their businesses have kicked on well.

The Youth dominated trainings such as VSLA, Entrepreneurship and Agriculture in order for them to create own employment. They have used these skills into their small scale businesses established.

Success stories collected were mainly of the youth. In Napak district, 25 Jobs were created for the youth. In Gulu and Oyam districts, youth created jobs totalling to 150.



Youth supported with Income Generating Activity start-up items in Napak District.

**Objective 5.** To strengthen Institutional capacity of UCAA to provide Human Rights Based Approach (HRBA) to development to deliver on its vision, mission and objectives efficiently and effectively.

To fulfil this objective, UCAA;

Conducted 1 Baseline Survey in 600 House- holds and 1 Validation meeting of 30 (22m,8F) and this was by 20 Change Agents of Yumbe &Arua



Participants of DRR Training and (EU Aid Volunteers -Anna Exreme Left front and Hodan extreme left behind) in Lira on 9th Feb 2018 after the Training in Lira.



Participants of the DRR training that was conducted from Mukono District pose for a photo with the facilitator, Jonas Mortensen, the EU Aid Volunteer in December 2018.

### Acting against Disaster Risk Reduction (DRR)

The project was funded by EU under the EU Aid Volunteers Program. With the help of the EU aid Volunteers, UCAA conducted the following trainings for Change Agents and local leaders in the areas mentioned : West Nile (Arua): 29 participants (17 female, 12 male) , Northern Uganda (Lira): 23 participants (11 female, 12 male) ,Eastern Uganda (Iganga): 27 participants (18 female, 9 male), South Western Uganda (Ntungamo): 24 participants (15 female, 9 male), Western Uganda (Fort Portal): 20 participants (13 female, 7 male) , Karamoja (Moroto): 24 participants (18 female, 6 male- CaR Partners, and District Leaders) Karamoja (Kangole): 25 participants (13 female, 12 male- Change Agents & Community Members). The trained change agents have sensitized their communities on control of disasters that may come their way.

### Organisational Capacity Assessment (OCA)

It is worth noting that UCAA is at a very important point of transition in its life as a development institution. The key strategic decisions that are being taken have implications on its strategic direction, its governance dynamics and the internal management. UCAA is certified by the Government of Uganda to operate country wide as a national local NGO. This has great implication on the way UCAA will conduct its business from now onwards and requires great planning and resilience to handle the tasks ahead.

Therefore, during the year 2018 a capacity assessment of UCAA was conducted. The organizational capacity assessment was intended to provide an opportunity for UCAA governance, management and staff, membership and rights holders to reflect on the challenges and threats that UCAA has and continues to go through, identify gaps and prioritize the filling of these gaps through an action plan that would feed into a comprehensive organizational development process that will be implemented for three years starting from 2018. The Planned is being implemented.



UCAA staff and BOD members posed for a photo during the organizational capacity assessment

### Strengthening the M&E system

UCAA organized and conducted a Planning, Monitoring & Evaluation (PME) meeting for the women in development Project. The meeting was attended by UCAA Women in Development Staff and two staff from FCA, the Monitoring and evaluation officer with the program Officer. The purpose of the meeting was to align the UCAA M&E system to that of Finn-Church Aid (FCA). This is enabling coherence and harmony in the M&E of the project. The meeting was held in Namugongo Kyoto Spiritual Resort.



Above is UCAA staff and some staff of FCA that attended the M&E alignment meeting.

## Visibility Materials

UCAA Procured Visibility Materials on different projects and for different communities. These Materials included 8 sign boards for West Nile and Agago district.

Over 600T-shirts, 150 Reflector Jackets for Boda riders in Karamoja& Calendars 500, Banners 02, 500 Copies of the Quarterly Newsletter.

- On the Conclusion of the women Project in Gulu and Oyam districts, the following project Exit Activities were conducted: They Included, 1) Conducting 4 Closure Meetings in each Beneficiary sub county for the women beneficiaries, 2) Creation of Linkages between Change Agents and the women groups. Change agents were attached to the groups for continued support and coordination, 3) Closure Meetings with Local Leaders.

At closure of the women Project in Oyam and Gulu districts, the following was the savings record of the 39 UCAA Women groups with a total of 1,276 members per year.

Year	Amount in UGX
2015	151,968,000=
2016	206,900,000=
2017	332,966,340=
2018	260,041,800=
<b>Total Savings in 4 years</b>	<b>951,876,140=</b>

## Rotterdam foundation visit

UCAA hosted visitors from Rotterdam Foundation. These are back donors of Kerk in Actie. They visited a number of cases of the people we work with in the Karamoja Children at Risk program in Napak district. The cases included a VSLA group that shared testimonies about how their lives have changed after returning back home from the streets of Kampala.



The pictures above show the visitors from Rotterdam Foundation as they interacted with one of the VSLA groups supported by UCAA and the right photo below shows them in a meeting with CaR directors.

## The Kerk in Actie visitors

UCAA hosted the team of 21 members from the Netherlands from 25th – 26th October, 2018. They visited a number of people that we work with and the Children at Risk consortium partners especially those who implement activities in Karamoja region. Among the cases visited included VSLA, Lokopo Lucky Savings Group in Lokopo Sub County, a family of a young mother (name withheld) that had mis understandings with her husband and UCAA settled them and are now living together peacefully.



In the above photo are Kerk in Actie members being welcomed by the community



Above is a photo of Elizabeth Betty in a yellow T-shirt with the Kirk in Actie visitors at her home. She showed them the house she constructed after utilizing her group savings



The Kirk in Actie visitors were hosted in one of the supported homes and are having a share on the Karamajong traditional food as per the Karamajong culture.

### Finn Church Aid M&E Visit (FCA)

Monitoring and evaluation is an integral part of all the UCAA implemented projects. The FCA monitoring team visited UCAA (WID) Women in Development Project area of operation. The visit was conducted in 3 Sub/counties of Odupi , Ariwa and Odravu where by 6 VSLA groups were visited; namely Adukua Women Group in Olea B village, Otumbari Parish and Letasi Women Group in Ediofe Village, Orivu Parish all in Odupi sub/County in Arua District. In Yumbe District Imbasi women Group in Gbangi Village, Ayikoamanichi Women Group in Irunga Village Okuyo Parish Ariwa Sub/County and Hope Women group in Ludara Village, Ludara Parish Odravu Sub county were also Visited. The total number of beneficiary women met was 175 and 7 male which of whom 5 were LC1 chairpersons of the villages, 1 LC2 chairman, 2 spouses to the beneficiary women.

The monitoring visits were conducted in a participatory manner with FCA project officer and Livelihood specialist, UCAA Program Director , Project officer, the WID Project Manager, Project assistants and Community based facilitators for each group were present as well as the group leaders and members.



The UCAA and FCA team shared with the members of Hope Women's Group in Ludara Village, Ludara Parish Odravu sub county Yumbe district.

### Media Focus on Africa

Uganda Change Agent Association (UCAA) implemented a Conflict Transformation project in 2018 on behalf of Media Focus on Africa (MFA). MFA is Funded and Supported by European Union, in partnership with ICCO Cooperation and DOEN stitching.

UCAA held a number of community dialogues during the year under review including intercultural dialogues, aiming at harmonising families and communities. Some of the causes of conflicts in these communities include; Misunderstanding in the family, Drunkenness, Legitimate children, 'Wrong' advice from a woman, Land conflict, None Forgiving, Lack of money, Love or affair outside marriage.

The intervention has been of great impact in the communities of Northern Uganda. A number of reconciliations has been reached to and people have resorted to living in harmony in some of the communities. There is evidence that people can be able to work together regardless of their cultural difference.



Above is the community of Ogur Sub County in Lira district being undertaken through the Episodes of YatMadit drama for learning.



## ADMINISTRATION

There were no major changes in the UCAA personnel and by the end of 2018 UCAA had 20 full-time paid staff members. Staff meetings were regularly held at both national and field offices. Discussions of the management issues, monitoring reports as well as progress reports of the various projects and the work of Change agents by all members of staff ensured that the service delivery to the people we work with were on course. This also provided opportunities for faster decision making and improved implementation of our programs across the country.

## UCAA's OTHER HUMAN RESOURCES (VOLUNTEERS, CHANGE AGENTS, & DEVELOPMENT WORKERS)

UCAA also had access to European Union Aid volunteers, University interns, local volunteers and the following UCAA trained Change Agents and UCAA members who assisted the UCAA Secretariat in implementing the approved UCAA programmes of 2018.

### Full Members

As of 31 December 2018 and since the beginning of the Change Agent Training Programme, a total of 4,086 Change Agents had trained. Of these 49% (2,015) of them were female 51% (2,071) of them were male. Sadly, 6% (238) of them have since passed away. Of the deceased Change agents 123 (52%) of them were female and 48 % ( 115) of them were male.

Therefore, as of 31st December 2018 there were a total of 3,847 living Change Agents of these Change Agents who are alive, 49% (1,892) of them are female and 51% (1,955) are male.

Of the living Change Agents, 53% (2,055) of them were UCAA Full members at the end of 2018. Of these who were Full Members of UCAA, 49% (998) are female and 51% (1,057) are male.

It is also worthwhile to note that since the provision of Life Membership was set up, 8% (183) of the Full members have paid Life Membership Fees.

### Associate Members

By the end of the Year 2018, a total of 145 Community Agents of Change had joined UCAA as Associate Members. Of these, 50% (73) are female and 50% (72) are male. It should be noted that that one of the male Associate members has paid life membership fee to UCAA.

### Working Partners:

By the end of the Year 2018, UCAA had a total 126 Individual Working Partners and 5 Institutional Working Partners. Of the individual working partners, 37% (47) are female and 63% (79) are male.

### UCAA Branches:

At the end of the year, UCAA had a total of 230 registered branches countrywide.

District Change Agent Association (DCAAs)

DCAAs consist of all branches and their members within a district. The District Coordinating Committee is a representative of branches and meets quarterly. By the end of 2018, UCAA had a total of 55 DCAAs.

District Assemblies – UCAA planned to hold district assemblies in districts in which there are registered District Change Agent Associations (one per district) in accordance with the UCAA Constitution. During the first four months of the year, before the National Delegates Assembly, UCAA conducted 55 District Assemblies. These assemblies were chaired and led by ordinary rural men and women. Participants at these district assemblies received and reviewed all the UCAA National documentation (reports, plans, budgets etc.) the National Delegates Assembly was going to discuss, they made recommendations and instructed their elected delegates accordingly. Each of these assemblies elected two delegates (one woman and one man) to represent it at the National Delegates Assembly.

UCAA National Delegates Assembly (NDA) – A National Delegates Assembly was successfully held on Saturday, 12th May 2018. This assembly was chaired and led by the UCAA Board of Directors assisted by

members of UCAA staff. Attendance at this assembly was 110 participants, including 101 district delegates, 4 guests and 13 UCAA staff members. The National Delegates Assembly elected a new Board of Directors, and approved the UCAA annual reports for 2017 and UCAA plans and budgets for 2018. Details of the proceedings and resolutions of this assembly are included in the minutes of this assembly that are available on request from the UCAA Secretariat. The minutes of this assembly were circulated to all UCAA branches and DCAAs (one copy each), to the UCAA Board of Directors, and other stakeholders.



Members during the National Delegates Assembly 2018.

Board of Directors – The UCAA Constitution, Article 6, Section 1, Sub-Section f, stipulates that “The tenure of office of the members of the UCAA Board of Directors shall be three years. However, the Vice Chairperson, Vice Secretary and Vice Treasurer shall normally be elected to the positions of Chairperson, Secretary and Treasurer respectively after serving a three-year term in the former position, if re-confirmed by a majority of District Delegates from their respective regions”. Indeed, in accordance with the UCAA Constitution, in May, the UCAA NDA elected a new UCAA Board of Directors. The 2018/2021 UCAA Board of Directors is composed of four women and five men. It meets on a quarterly basis and is very instrumental in providing an oversight role to the UCAA secretariat staff. The timely decision making and actions has led to a great improvement in our work during the year.

### UCAA's FINANCIAL RESOURCES

In general, the year 2018 was a good and a challenging year for our Association, UCAA received most of the funding it had planned for and was able to conduct all the planned activities. We were able to raise 95.2% (Ush 2,195,426,699/=) EUR 517,423 of our revised budgeted income for the year.

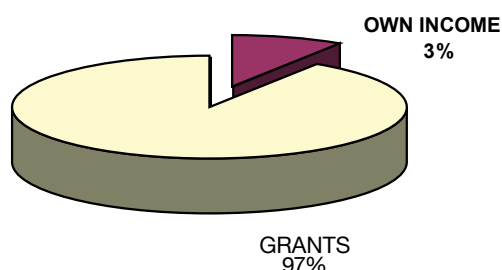
#### Expenditure

UCAA's total annual expenditure for the year 2018 was Ush 2,209,549,558/= (EUR 520,752) against a budget of Ush 2,307,873,416/= (EUR 543,925).

#### UCAA's Own Income

During 2018, UCAA generated own income totalling Ush 55,972,949/= (EUR 13,192) against an annual budget of Ush 36,834,500/= (EUR 8,681). This income was generated from contract & Consultancies, profits on sales of UCAA training materials and items, membership fees, participation fees, local donations, rental of shops, interest income, Therefore, in 2018, UCAA contributed to its own total income Ush 55,972,949/= (EUR 13,192), which was 3% of the total income that covered its annual expenses for 2018.

#### SOURCES OF UCAA'S INCOME FOR 2018



## External Grant Funding

UCAA is indebted to all our funders: ICCO Cooperation- Netherlands, Finnish Church Aid – Finland, Media Focus on Africa, European Union and Kinder Note Hilfe who together granted UCAA a total of Ush 2,139,453,750/= (EUR 504,231) for our programmes in the year 2018. Therefore, in 2018, our funding partners contributed 97% of the total income that covered UCAA's annual expenses for 2018.

A detailed breakdown of funding is contained on UCAA's Audited Financial report for the year ended 31st December 2018 that was prepared by UCAA's external auditors, Semu& Associates Certified Public Accountants.

## UCAABUILDINGS AND LAND

UCAA continues to own and maintain Change Agent House located on Plot 30 Rashid Khamis Road in Kampala in which the UCAA Secretariat and the UCAA Central Region Offices are housed. UCAA leased Plot 30 Rashid Khamis Road for 49 years effective 1st January 2002. In addition, UCAA continues to sub-lease a plot of land (12m x 12 m) from the Uganda National Farmers Federation on which another Change Agent House is built at the Agriculture Show Ground in Jinja. At the end of 2018, the UCAA auditors valued the UCAA land and buildings at a book value of Ush 61,541,059/= (EUR 14,504). UCAA also rents field offices in the following districts Arua, Yumbe, Lira, Agago&Napak.

## OTHER FIXED ASSETS

By the end of 2018, UCAA owned two Toyota Hilux Four Wheel Drive Double-Cabin Pick-ups that it utilises for the implementation of its countrywide programmes. UCAA owns an assortment of computers and computer accessories that its officers are utilising in the implementation of its programmes. At the end of 2018, the UCAA auditors valued the UCAA computers and accessories at a book value of Ush 11,971,225/= (EUR 5,396). UCAA also owns an assortment of office furniture, office equipment and training equipment that it utilises in the implementation of its programmes. At the end of 2018, the UCAA auditors valued this furniture and equipment at a book value of Ush 19,237,368/=.

## CONCLUSION

UCAA is pleased that during 2018, together with our development partners we made progress in our efforts towards the achievement of our mission of improving the quality of life of the most rural and impoverished communities through providing an environment that catalyses sustainable development processes at community level, providing voice and space to the most marginalized groups to exercise their rights in the decision-making process, support people to access and develop the capabilities, services and opportunities needed to live a healthy, productive and otherwise fulfilling life, while sustainably using the natural resources they depend on with a vision of poor rural communities in Uganda empowered and self-reliant, living in harmony with dignity.

UCAA appreciates the invaluable efforts of our volunteer change agents countrywide, who continue to invest their time and other resources in facilitating processes that are empowering rural men and women at the grassroots. Without those committed rural men and women and all those men and women who are working hard to bring themselves out of poverty UCAA would have no reason to exist.

Above all, we would like to thank our funding partners for their continued valuable financial support without which UCAA would not be able to carry out our programmes. UCAA is also indebted to our funding partners for their moral support that provides us with the motivation to go on. We are also grateful to the relevant government departments, stakeholders at all levels and other development agents who are supportive of our development work. Thank you!